

EXTERNAL ADVERT

RI Distributors Limited is a leading Transport and Logistics player with vast experience both in oil & gas and non-Oil & Gas fields across East Africa. Our experience spans over seven years of delivering quality to our clients within the region, and our proven track record in meeting clients' expectations has helped us experience exponential growth in clientele. Our growth strategy is very much informed by our customers' needs and is tailored to raising the customer service level. With a focus on this, we have invested heavily in systems, human resources, and equipment, offering a complete suite of logistics services to clients across a carefully selected list of verticals – Importers, Exporters, manufacturers, Telecoms, Energy.

APPLICATION

Applications are invited from suitably qualified Ugandans for the vacant position that exists at RI Distributors Limited.

OPERATIONS DEPARTMENT

Job title: Declarations officer

Reports to: Chief Operations Officer

No. of vacancies: 1

Job Purpose

To coordinate all cargo declarations and transshipment activities for exports and imports through our Transit Yard, ensuring compliance, efficient clearance and timely delivery.

Key Responsibilities

- Prepare and process customs declarations for exports, imports and transshipments.
- Manage transshipment accounts and documentation in compliance with customs and regulatory requirements.
- Ensure accurate classification, valuation, and declaration of goods.
- Liaise with customs, port/airport authorities, shipping lines, forwarders and other stakeholders.

RI Distributors Limited Plot 1026, Kyaggwe Road, Namanve - Nantabulirwa Ward, Goma Division, Mukono. P.O Box 121862, Kampala GPO



ISO 9001:2015

- Ensure timely clearance of cargo through our Transit Yard.
- Maintain accurate records and filing of all declarations and permits.
- Ensure adherence to QHSSE requirements while running operations.
- Advise clients on customs and transit procedures for smooth clearance.

Education and Experience

- A Diploma/Degree in Clearing and Forwarding, Logistics and Supply Chain or related field.
- At least 3 years of progressive working experience in a similar role.
- Proven experience in handling transshipment accounts for both exports and imports.
- Experience in working in a Transit Yard environment is highly desirable.
- Knowledge of customs procedures, HS classification, valuation and documentation.
- Proficiency in customs and MS Office.
- Excellent communication, analytical and problem-solving skills.

Personal Attributes

- High level of integrity, professionalism, and confidentiality.
- Strong attention to detail and accuracy in documentation.
- High level of accountability and commitment to compliance.
- Ability to work independently with minimal supervision and as part of a team.
- Proactive, self-motivated, and results-oriented.

Interested and qualified applicants should submit their applications by email to admin@rid.co.ug clearly indicating the position applied for in the subject line. Attach your CV, Cover Letter, Academic & Professional Certificates, Testimonials, a copy of your National ID and recent passport photo.

The deadline for applications is Tuesday, 30th June, 2026, and only shortlisted candidates will be contacted.

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